



Kamdhenu University

A state public University established by Govt. of Gujarat

...honing core skills in the realm of Veterinary, Dairy & Fisheries

4th Floor, Block No. 1, Karmayogi Bhavan, Sector-10 A, Gandhinagar, Gujarat – 382010

Website: <https://www.kamdhenuuni.edu.in> | Recruitment Portal: <https://ku.registeronline.in/>

NOTICE

Instructions for All the Qualified Candidates for the Personal Interview for the Post of Assistant Professor, Associate Professor, Professor, Principal, Associate Director of Research, Director of Research, Director of Extension Education

(Faculty: Veterinary Science & Animal Husbandry / Dairy Science / Fisheries Science)

Advertisement No. 01 of 2025

Kamdhenu University, Gandhinagar, is pleased to inform all **qualified candidates** who have been shortlisted for the various post of (Veterinary Science & Animal Husbandry / Dairy Science / Fisheries Science) under **Advertisement No. 01 of 2025** that the personal interview / screening process has been scheduled. All shortlisted candidates are hereby instructed to carefully read and comply with the following instructions before appearing for the interview.

1. DOWNLOAD OF INTERVIEW CALL LETTER

1.1 All shortlisted candidates for the interview are required to download their **Interview Call Letter** from the official Kamdhenu University Recruitment Portal at:

<https://ku.registeronline.in/>

- 1.2** Log in using your registered credentials (Application Number / User ID and Password) to access and download the call letter.
- 1.3** Take a printout of the Interview Call Letter on A4 size paper and bring it mandatorily to the venue on the day of interview.
- 1.4** Candidates who fail to produce the printed Interview Call Letter at the time of verification will NOT be permitted to appear in the interview.
- 1.5** In case of any difficulty in downloading the call letter, candidates may contact the University's recruitment helpdesk well in advance before the interview date.

2. DOCUMENTS REQUIRED TO BE PRODUCED AT THE VENUE

All candidates appearing for the interview must carry the following documents without exception:

(A) Original Documents

- i. Interview Call Letter downloaded from the Recruitment Portal (<https://ku.registeronline.in/>).
- ii. Valid Photo Identity Proof (Aadhaar Card / Passport / Voter ID / Driving Licence).
- iii. All original mark sheets and degree certificates: SSC, HSC, Bachelor's Degree, Master's Degree, and Ph.D. Degree (as applicable).
- iv. NET / SLET / ICAR-NET Certificate in original (as applicable).
- v. All original experience certificates from previous and current employers duly signed by the competent authority.
- vi. Academic Performance Indicator (API) / Research Score supporting documents in original (as applicable).
- vii. Caste Certificate / Non-Creamy Layer Certificate / EWS Certificate / PwD Certificate issued by the competent authority of Gujarat State (if applicable).
- viii. State Veterinary Council / Veterinary Council of India Registration Certificate (for candidates of Veterinary Science Faculty).
- ix. CCC+ / Computer Competency Certificate (if available).
- x. Any other document as specified in the advertisement or online application.

(B) Self-Attested Photocopies

Candidates must also carry ONE complete set of self-attested photocopies of all documents listed above (i to x), which were uploaded at the time of submitting the online application on the Recruitment Portal. These copies must correspond exactly to the documents uploaded online.

- i. Self-attested copies must bear the candidate's signature on each page along with the date.
- ii. Photocopies must be legible and clear. Blurred, mutilated, or incomplete copies will not be accepted.
- iii. Candidates are advised to keep the self-attested copies in the same sequence as listed in the online application / checklist.

3. REPORTING TIME AND PUNCTUALITY

3.1 Candidates must report to the interview venue at least ONE (1) HOUR BEFORE their scheduled interview time as per the discipline-wise interview schedule.

⚠ IMPORTANT: Candidates arriving after the commencement of their scheduled interview slot will NOT be permitted to appear in the interview under any circumstances. No relaxation will be granted for late arrival.

3.2 Reporting early allows sufficient time for document verification, registration, identity check, and seating arrangement.

3.3 Candidates must refer to the official Discipline-wise Interview Schedule published on the University website and verify their allotted date and time before travelling to the venue.

4. GENERAL CONDUCT

4.1 Candidates must maintain decorum and discipline inside the campus / venue premises at all times.

4.2 Use of mobile phones, electronic gadgets, or any communication devices inside the interview hall is strictly prohibited.

4.3 Candidates must follow all instructions issued by the Invigilators / University staff at the venue without protest.

5. DOCUMENT VERIFICATION AND ELIGIBILITY

5.1 Documents will be verified by the University officials before the interview. Candidates who fail to produce the required documents in original may be declared ineligible and will not be permitted to appear in the interview.

5.2 Shortlisting for the interview does not confer any right to appointment. The University reserves the right to verify the antecedents of the candidate at any stage of the recruitment process.

5.3 If any document is found to be false, forged, or fabricated at any stage — before or after appointment — the candidature shall be summarily rejected and appropriate legal action may be initiated.

5.4 The minimum eligibility date for age, qualifications, and experience will be reckoned as per the Advertisement, as stated in the Advertisement No. 01 of 2025.

6. TRAVELLING ALLOWANCE

6.1 Candidates are required to make their own travel arrangements. The University will not provide any travelling allowance for appearing in the interview.

7. CANDIDATES EMPLOYED IN GOVERNMENT / SEMI-GOVERNMENT / UNIVERSITY ORGANIZATIONS

7.1 Candidates currently employed in Government / Semi-Government / University / PSU organizations must produce a No Objection Certificate (NOC) from their employer at the time of interview, if proper channel application has not reached the University by the last date.

7.2 Failure to produce the NOC at the time of interview may result in disqualification of the candidature.

8. GENERAL INSTRUCTIONS

8.1 Any updates, corrigendum, or changes to the interview schedule will be published exclusively on the University website: <https://www.kamdhenuuni.edu.in> and Portal: <https://ku.registeronline.in/> Candidates are advised to check the website regularly.

8.2 No individual communication will be sent to candidates regarding changes in schedule. It is the candidate's sole responsibility to stay updated via the website and recruitment portal.

8.3 Canvassing in any form shall be treated as a disqualification and the candidature shall be summarily rejected.

8.4 The University reserves the right to cancel, postpone, or reschedule the interview without prior notice, and the decision of the University shall be final and binding.

NOTE: Absence from the interview will lead to permanent cancellation of the candidature.

**Recruitment Portal for Call Letter Download: <https://ku.registeronline.in/> |
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